## A ABLE MINDS

## **POSITIONS AVAILABLE**

## Camp Gladiator

- Field Development Intern | pg. 2 | 1 Positions Available
- o Field Operations Intern | pg. 3 | 1 Position Available
- Social Media Intern | pg. 4 | 1 Positions Available
- o General Marketing Intern | pg. 5 | 1 Position Available
- o Business Development Intern | pg. 6 | 1 Position Available

### Crowd Health

 Business Operations Intern | pg. 7 | 1 Position Available (POSITION HAS BEEN FILLED)

## Victory Financial

O Sales Intern | pg. 8 | 3 Positions Available

#### Rad Pads

O Marketing Intern | pg. 9 | 1 Position Available

## Homeward

O Administrative Intern | pg. 10 | 1 Position Available



Here at CG HQ, you are doing more than a 'job'. You are on a mission. Your mission is to positively impact as many lives as possible. Team up with us as we revolutionize the outdoor fitness industry with all-star trainers, challenging workouts for all fitness levels and community you can count on, on and off the field. CG HQ is the definition of Whatever It Takes. We are made up of hardworking, creative and loyal individuals who are in it for the long haul; CG lifers if you will! We have an unmatched work ethic and culture. If you can get behind a fast pace, unique collaborative workspace and fun days, then what are you waiting for? Come find your dream job and a new career with Camp Gladiator.

Seeking a passionate and energetic individual to assist the Field Success team as a Field Development Intern. This role, along with every role at CG, strives to uphold the CG Mission: to positively impact the physical fitness and ultimately the lives of as many people as possible. This intern should be prepared to work in a fast-paced team environment. Responsibilities will include coordinating with the Field Development team to support the on-going development of our Trainers and Field Leadership. This role works with the team to improve processes, research learning methods, and aid in the organization of Trainer events. The Field Development Intern maintains constant communication with the Field Development team to support in various administrative and creative tasks to ensure the effectiveness of the many development opportunities CG has to offer.

#### WHAT YOU'LL DO

- Assist the Field Development team with projects and tasks
- Provide new ideas and initiatives to promote CG
- Support administrative efforts for Trainer development on various platforms
- Deliver assigned tasks thoroughly and promptly
- Create proposals and presentations based on the needs of the team
- Support the growth and improvement of the extensive CG Curriculums

#### WHAT YOU'LL NEED

- Currently enrolled in a Bachelor degree program required
- Proficiency in Google Suite and ability to learn other software programs
- Thorough knowledge and understanding of administrative principles
- Well organized and able to manage multiple projects simultaneously
- Able to work independently and as a part of the team with a strong sense of accountability
- Strong interpersonal, analytical and verbal skills with great attention to detail and a passion for writing
- Highly organized, flexible and able to work in a fast-paced, deadline-driven environment

Manager: Kristin Rutherford - kristin@campgladiator.com



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Seeking a passionate and energetic individual to assist the Field Operations team as a Field Operations intern. This role, along with every role at CG, strives to uphold the CG Mission: to positively impact the physical fitness and ultimately the lives of as many people as possible. This intern should be prepared to work in a fast-paced team environment. Responsibilities will include coordinating with the Field Operations team to support the on-going development of our recruiting efforts. This role works with the team to improve processes, research learning methods, and aid in the organization of Trainer Recruiting Efforts. The Field Operations intern maintains constant communication with the Field Operations team to support in various administrative and creative tasks to ensure the effectiveness of the many development opportunities CG has to offer.

#### WHAT YOU'LL DO

- Assist the Field Operations teams with projects and tasks
- Provide new ideas and initiatives to promote CG
- Establish and maintain strong working relationships with team
- Support administrative efforts for Region and Recruiting tasks
- Deliver assigned tasks thoroughly and promptly

#### WHAT YOU'LL NEED

- Currently enrolled in a Bachelor degree program required
- Thorough knowledge and understanding of administrative principles
- A proactive and dedicated worker
- Proficiency in Microsoft Office and ability to learn other software programs
- Well organized and able to manage multiple projects simultaneously and effectively
- Works well under pressure and can meet tight deadlines with a strong sense of accountability
- Strong interpersonal and analytical skills with great attention to detail
- Able to work independently and as a part of the team
- Highly organized, flexible and able to work in a fast-paced, deadline-driven environment

Manager: Kim Hinson - kimberly@campgladiator.com



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Seeking a passionate and energetic individual to assist the Social Media team as a Social Media intern. This role, along with every role at CG, strives to uphold the CG Mission: to positively impact the physical fitness and ultimately the lives of as many people as possible. This intern should be prepared to work in a fast-paced team environment. Responsibilities will include coordinating with the Social Media team to find and create possible engagement strategies & content for the company's social media platforms – keep up with trends, and try to figure out how to apply this to our social pages. This role works with the team to plan organic social media posts in advance – find UGC & write captions. The Social Media intern maintains constant communication with the Social Media team to support in various administrative and creative tasks.

#### WHAT YOU'LL DO

- Monitor social media direct messages and comments
- Schedule & post content related to CG Followers
- Brainstorm organic content for major holidays & company campaigns (when asked)
- Copyright and design the supporting visuals
- Undertake administrative tasks to ensure the functionality & coordination of the department's activities
- Check Marketing Email
- Monitor and lead the process for the brand's blog

#### WHAT YOU'LL NEED

- Currently enrolled in a Bachelor degree program required
- Thorough knowledge and understanding of administrative principles
- A proactive and dedicated worker
- Proficiency in Microsoft Office and ability to learn other software programs
- Well organized and able to manage multiple projects simultaneously and effectively
- Works well under pressure and can meet tight deadlines with a strong sense of accountability
- Strong interpersonal and analytical skills with great attention to detail
- Able to work independently and as a part of the team
- Highly organized, flexible and able to work in a fast-paced, deadline-driven environment

Manager: Michael Brown - michaelbrown@campgladiator.com



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Seeking a passionate and energetic individual to assist the Marketing team as a General Marketing intern. This role, along with every role at CG, strives to uphold the CG Mission: to positively impact the health and fitness and ultimately the lives of as many people as possible. This intern should be prepared to work in a fast-paced team environment. Responsibilities will include supporting the marketing team with content creation, project management, copyediting and proofreading, email development, data reporting, and promotional campaign support. The General Marketing intern maintains constant communication with the Marketing team to support in various administrative and creative tasks.

#### WHAT YOU'LL DO

- Partner with Marketing Managers for campaign project management, content management, and email marketing
- Assist project management of multiple initiatives with various deadlines
- Support content creation with research, brainstorming, and project management
- Attend and participate in weekly meetings
- Write, proofread, and copyedit emails
- Update email and text calendar
- Pull weekly email performance data
- Undertake administrative tasks to ensure the functionality and coordination of the Marketing department's activities

#### WHAT YOU'LL NEED

- Required: Currently enrolled in a Marketing, Advertising, PR, Communications, or a Business Bachelor's degree program
- Thorough knowledge and understanding of administrative principles
- A proactive and dedicated worker
- Proficiency in Google Workspace and ability to learn other software programs including Asana, Notion, and Iterable
- Well-organized and able to manage multiple projects simultaneously and effectively
- Works well under pressure and can meet tight deadlines with a strong sense of accountability
- Strong interpersonal and analytical skills with great attention to detail
- Able to work independently and as a part of the team
- Highly organized, flexible, and able to work in a fast-paced, deadline-driven environment

Manager: Jenny Ramos - jenny@campgladiator.com



#### ABOUT HQ:

Here at CG HQ, you are doing more than a 'job'. You are on a mission. Your mission is to positively impact as many lives as possible. Team up with us as we revolutionize the outdoor fitness industry with all-star trainers, challenging workouts for all fitness levels and community you can count on, on and off the field. How do you play a role in all of this? We're glad you asked. It takes a village and that includes everything from our caring Camper Experts, unrivaled technology, one-of-a-kind of marketing strategy and everything in-between. CG HQ is the definition of Whatever It Takes. We are made up of hardworking, creative and loyal individuals who are in it for the long haul; CG lifers if you will! We have an unmatched work ethic and culture. If you can get behind a fast pace, unique collaborative workspace and fun days, then what are you waiting for? Come find your dream job and a new career with Camp Gladiator.

At CG, we are all Better Together. The mentality is not just shared out at Camp, we live it out at HQ every day. We work in a collaborative, supportive and encouraging environment where we embrace a team mentality. We are proud to be aligned in our mission to impact as many lives as possible and it motivates us every day! We are excited to bring on our ABLE Minds interns this summer in several high performing departments, one of those being Business Development!

#### WHAT YOU'LL DO:

This is a small but mighty team, bringing in revenue that supports our major company events and supports our 1000+ Partner Trainers Nationwide. If you are ready to make moves, get your hands dirty and contribute in a meaningful way to the bottom line, this is a position for you!

- Assist the Business Development team with key projects and tasks
- Provide new ideas for system, process improvement and organization
- Establish and maintain strong working relationships with team
- Support administrative efforts related to partnerships, specifically those that are participating in summer conference
- Deliver assigned tasks thoroughly and promptly
- Assist in email/phone communication to potential or prospective businesses wanting to further partner with CG
- Assist in product management, inventory and any other product related tasks

#### WHAT YOU'LL NEED:

- Currently enrolled in a Bachelor degree program required
- Thorough knowledge and understanding of administrative principles
- Proactive and dedicated worker
- Proficiency in Microsoft Office and ability to learn other software programs
- Well organized and able to manage multiple projects simultaneously and effectively Works well under pressure and can meet tight deadlines with a strong sense of accountability Strong interpersonal and analytical skills with great attention to detail
- Able to work independently and as a part of the team
- Highly organized, flexible and able to work in a fast-paced, deadline driven environment
  Ability to research, analyze and summarize in order for manager to make quick decisions
  Highly Relational and able to effectively communicate a message verbally or through written communication

Manager: Britt Knighton - britt@campgladiator.com



## **BUSINESS OPERATIONS SUMMER INTERN**

CrowdHealth is looking for an eager intern to support our growing business needs during the summer of 2023.

We are looking for motivated and talented individuals to join our team. The goal of this program is to help further develop your professional skills, better preparing you for a future career in the professional world.

As an intern, you will work closely with the Director of Operations, who will provide you with specific projects and daily tasks. CrowdHealth is dedicated to developing successful leaders, and we strive to make this internship as informative as possible.

#### WHAT YOU'LL DO

- Support Care Advocates by assisting with find a doc tickets or entering member bill information
- Maintain and organize specific information through a variety of systems
  Support other teams with tasks such as data entry and administrative tasks
  Support operations staff with other duties as assigned

#### WHAT YOU'LL NEED

- Highly organized with the ability to project, prioritize, and meet deadlines
- Positivity, a willingness to learn and support a growing team and company with a can-do attitude
- Empathy, to connect with and understand the needs expressed by Members.
- Excellent written and verbal communication skills
- Excellent customer services skills

Manager: Andy Schoonover| andy@joincrowdhealth.com



## **SALES INTERN**

#### **Victory Financial Group Bio:**

Victory Financial is a group of established leaders in the financial industry founded by Jeff Davidson in the spring of 2023. We offer customized financial planning solutions, and investments alongside top-tier insurance consulting. With the experience of over 50 years in the industry, our clients receive an abundance of confidence in the guidance and products provided by our highly reputable partners.

#### **Able Minds Intern Job Description:**

The Victory Financial intern will form part of the outbound prospecting team. You will assist the manager and senior staff by performing administrative and entry-level duties while earning excellent sales experience. Intern's main responsibilities include but are not limited to researching and scheduling potential client-facing events, performing introduction calls, and emails, updating records, attending meetings, and helping maintain client relations, among other tasks.

#### Mission:

#### WHAT YOU'LL DO

- Assist Victory Financial partners with sales calls and prospecting
- Research and confirm client-facing event opportunities
- · Connect with current clients and assist with any additional needs
- Create and execute new and current sales efforts
- Deliver assigned tasks thoroughly and promptly
- Attend team brainstorming sessions
- Assist in maintaining client relationships
- Support the growth and improvement of the extensive Victory Financial Group

#### WHAT YOU'LL NEED

- Currently enrolled in a Bachelor's degree program required
- Proficiency in Google Suite and ability to learn other software programs
- General sales skills
- Thorough knowledge and understanding of administrative principles
- Well-organized and able to manage multiple projects simultaneously
- Able to work independently and as a part of the team with a strong sense of accountability
- Strong interpersonal, analytical, and verbal skills with great attention to detail
- Highly organized, flexible, and able to work in a fast-paced, deadline-driven environment

Manager: Micah LaBorde | Micah@cgvictory.org



#### RadPads - Sounds cool, but what is it?

We are a short-term rental (STR - think Airbnb) management company that took Austin by storm in late 2021! We (Joey and Cait Kelly) are a husband and wife duo that left our former careers to build a family company together. We love real estate and building passive income for ourselves and our clients through full-service STR management.

We also utilize the Peerspace platform to book our properties hourly for media production, offsite coworking, and events. We are building a brand around our primary house (check out @lazylanehouse on IG) especially for Peerspace business.

STR Management Website: <a href="www.radpads.io">www.radpads.io</a> Direct Booking Website: <a href="www.radpadsvacation.com">www.radpadsvacation.com</a>

We're searching for an "A-Player" intern to grow brand awareness and professionalism for RadPads (RP) and the Lazy Lane House (LLH) through social media (SM) and newsletter marketing. This person will develop a SM strategy and create fun, engaging content. As a small, privately-owned company, this intern will get ample, invaluable experience working directly with the owners. In addition, this intern will gain experience in business operations and administration. Marketing or communications major preferred.

#### A-Player Defined:

An A-Player for the Marketing Intern role is someone who is creative, strategic, and well-versed in SM. They are organized and have a fun, positive vibe. Beyond this, they aspire to grow professionally in marketing by identifying and delivering an overall marketing strategy (SM, newsletter, engagement). Ideally they know how to create appealing content that grows our audiences that can lead to conversions (bookings). This individual will also have great attention to detail and bring their own unique ideas to the table.

WHAT YOU'LL DO: Develop SM Strategy for @radpadsvacation and @lazylanehouse

- Meet with owners to brainstorm strategy/content ideas and report performance
- Create specific content ideas for approval
- o Research similar accounts and outline observations/insights
- o Run digital ads (as approved) and track performance
- SM Posting for RP and LLH Instagram and FB Accounts
  - Connect with owners to receive photo/video content (shoot footage if in Austin)
  - Create sample posts for approval and edit as needed
  - o Instagram: Post or schedule 3 reels, 2 posts, 10 stories per week, per account
  - Encourage engagement through posts and respond to comments/messages
  - Outline trends in IG reels and best practices
- Operational/Administrative Support
  - Support building out operational systems within the business

Manager: Joey Kelly | joey@radpads.io

# homeward

## **ADMINISTRATIVE INTERN**

#### **About Homeward**

Homeward aims to take the "what ifs" out of homebuying by creating financial products that buyers and sellers use to get certainty and convenience in the real estate market. We're a fast-paced, remote-first, real estate start-up that partners with agents to offer innovative products and services, helping clients buy with cash, sell with certainty, and time their move — no matter the market. We offer bundled services across offers, Mortgage, and Title, making buying a home more seamless.

Founder and CEO Tim Heyl, a 10-year industry veteran and owner of one of the fastest-growing agent teams in the country, started Homeward in 2018. In fact, he bought our first customer's home with his own life savings. Today we offer four services -- Buy with Cash, Buy Before You Sell, Sell Before You List, and Backed by Cash, in the 7 states we serve -- Texas, Georgia, Florida, Colorado, Arizona, Oregon, and Washington.

As a remote company, we anchor to our three core values as a collective way to care for each other, represent our work, and reinforce our mission to make homebuying more accessible for all. Those are: The Golden Rule, One Team One Dream, and Calm Focus. Hear from our employees about what our values mean to them

#### About the opportunity

The Homeward team seeks a motivated, entrepreneurial student to join us as a real estate generalist intern. We'll match the intern with a team involved in the company's strategy and operations. The intern will collaborate with colleagues across the company on challenging, high-impact projects designed to help you learn, grow, and gain a deeper understanding of real estate, title and mortgage.

#### In this role, you will

- Gain industry and organizational knowledge through daily business interactions and job assignments.
- Develop business, financial and analytical skills needed for a career in real estate, mortgage or title services.
- Gain exposure to real estate transactions, financial products, and services.
- Work collaboratively with key stakeholders throughout the business
- Ensure visibility in projects
- Familiarize yourself with the Homeward Product suite
- Communicate functionally and cross-functionality through business requirements
- Ensure key deliverables are met in a timely fashion

#### What you'll bring:

- Currently enrolled in a Bachelor degree program required
- Strong desire to gain further understanding of the real estate industry

- Effective communication and interpersonal skills (both written and verbal)
- Self-motivated and goal-oriented
- Exceptional problem solving and organization capabilities
- Ability to work on a team
- Strong analytical skills and ability to learn fast
- Desire to work for a startup
- Hunger to experience a fast paced working environment

#### **Value-Driven Employee Experience**

**THE GOLDEN RULE.** It's simple: Treat others the way we want to be treated. Whether we're dealing with colleagues or customers, we don't prioritize money or growth over people, and we practice empathy at every opportunity.

**CALM FOCUS.** We work in tech and build solutions for real estate. Both are fast-paced and stressful industries. But by focusing on the larger objective rather than rushing from one task to the next, we can create solutions our customers love.

**ONE TEAM, ONE DREAM.** Big problems require big solutions. We look at our customers' experiences holistically and recognize that solving them requires collaboration across teams and our three affiliate companies — Homeward, Homeward Mortgage and Homeward Title.

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